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Privacy notice

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Privacy notice

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This privacy notice for European Economics Research Limited (doing business as Europe Economics) ('we', 'us', or 'our'), describes how and why we might collect, store, use, and/or share ('process') your information when you use our services ('Services'), such as when you:

- Visit our website at <u>http://www.europe-economics.com/</u>, or any website of ours that links to this privacy notice
- Engage with us in other related ways, including any sales, marketing, or events

Questions or concerns? Reading this privacy notice will help you understand your privacy rights and choices. If you do not agree with our policies and practices, please do not use our Services. If you still have any questions or concerns, please contact us at <u>enquiries@europe-economics.com</u>.

Summary of key points

This summary provides key points from our privacy notice, but you can find out more details about any of these topics by reading section 1.1 - 1.13.

- What personal information do we process? When you visit, use, or navigate our Services, we may process personal information depending on how you interact with us and the Services, the choices you make, and the products and features you use. Do we process any sensitive personal information? We do not process sensitive personal information.
- Do we receive any information from third parties? We do not receive any information from third parties.
- How do we process your information? We process your information to provide, improve, and administer
 our Services, communicate with you, for security and fraud prevention, and to comply with law. We may
 also process your information for other purposes with your consent. We process your information only
 when we have a valid legal reason to do so. In what situations and with which parties do we share personal
 information? We may share information in specific situations and with specific third parties.
- How do we keep your information safe? We have organisational and technical processes and procedures in place to protect your personal information. However, no electronic transmission over the internet or information storage technology can be guaranteed to be 100 per cent secure, so we cannot promise or guarantee that hackers, cybercriminals, or other unauthorised third parties will not be able to defeat our security and improperly collect, access, steal, or modify your information.
- What are your rights? Depending on where you are located geographically, the applicable privacy law may mean you have certain rights regarding your personal information.
- How do you exercise your rights? The easiest way to exercise your rights is by visiting Please email <u>enquiries@europe-economics.com</u> with this request., or by contacting us. We will consider and act upon any request in accordance with applicable data protection laws.
- Want to learn more about what we do with any information we collect? Review the privacy notice in full below

1.1 What information do we collect?

Personal information you disclose to us

We collect personal information that you provide to us.

We collect personal information that you voluntarily provide to us when you express an interest in obtaining information about us or our products and Services, when you participate in activities on the Services, or otherwise when you contact us.

Personal Information Provided by You

The personal information that we collect depends on the context of your interactions with us and the Services, the choices you make, and the products and features you use. The personal information we collect may include the following:

- names
- phone numbers
- email addresses
- mailing addresses
- job titles
- contact preferences

Sensitive Information: We do not process sensitive information.

All personal information that you provide to us must be true, complete, and accurate, and you must notify us of any changes to such personal information.

Information automatically collected

Some information — such as your Internet Protocol (IP) address and/or browser and device characteristics - is collected automatically when you visit our Services.

We automatically collect certain information when you visit, use, or navigate the Services. This information does not reveal your specific identity (like your name or contact information) but may include device and usage information, such as your IP address, browser and device characteristics, operating system, language preferences, referring URLs, device name, country, location, information about how and when you use our Services, and other technical information. This information is primarily needed to maintain the security and operation of our Services, and for our internal analytics and reporting purposes.

Like many businesses, we also collect information through cookies and similar technologies.

The information we collect includes:

- Log and Usage Data: Log and usage data is service-related, diagnostic, usage, and performance information
 our servers automatically collect when you access or use our Services and which we record in log files.
 Depending on how you interact with us, this log data may include your IP address, device information,
 browser type, and settings and information about your activity in the Services (such as the date/time
 stamps associated with your usage, pages and files viewed, searches, and other actions you take such as
 which features you use), device event information (such as system activity, error reports (sometimes
 called 'crash dumps'), and hardware settings).
- Device Data: We collect device data such as information about your computer, phone, tablet, or other device you use to access the Services. Depending on the device used, this device data may include information such as your IP address (or proxy server), device and application identification numbers, location, browser type, hardware model, Internet service provider and/or mobile carrier, operating system, and system configuration information.

Location Data: We collect location data such as information about your device's location, which can be
either precise or imprecise. How much information we collect depends on the type and settings of the
device you use to access the Services. For example, we may use GPS and other technologies to collect
geolocation data that tells us your current location (based on your IP address). You can opt out of allowing
us to collect this information either by refusing access to the information or by disabling your Location
setting on your device. However, if you choose to opt out, you may not be able to use certain aspects of
the Services.

1.2 How do we process your information?

We process your information to provide, improve, and administer our Services, communicate with you, for security and fraud prevention, and to comply with law. We may also process your information for other purposes with your consent.

We process your personal information to identify usage trends. We may process information about how you use our Services to better understand how they are being used so we can improve them.

1.3 What legal bases do we rely on to process your personal information?

We only process your personal information when we believe it is necessary and we have a valid legal reason (i.e. legal basis) to do so under applicable law, like with your consent, to comply with laws, to provide you with services to enter into or fulfil our contractual obligations, to protect your rights, or to fulfil our legitimate business interests.

The General Data Protection Regulation (GDPR) and UK GDPR require us to explain the valid legal bases we rely on in order to process your personal information. As such, we may rely on the following legal bases to process your personal information:

- Consent. We may process your information if you have given us permission (i.e. consent) to use your personal information for a specific purpose. You can withdraw your consent at any time.
- Legitimate Interests. We may process your information when we believe it is reasonably necessary to achieve our legitimate business interests and those interests do not outweigh your interests and fundamental rights and freedoms. For example, we may process your personal information for some of the purposes described in order to:
 - Analyse how our Services are used so we can improve them to engage and retain users
- Legal Obligations. We may process your information where we believe it is necessary for compliance with our legal obligations, such as to cooperate with law enforcement body or regulatory agency, exercise or defend our legal rights, or disclose your information as evidence in litigation in which we are involved.

1.4 When and with whom do we share your personal information?

We may share information in specific situations described in this section and/or with the following third parties.

We may need to share your personal information in the following situations:

• Business Transfers. We may share or transfer your information in connection with, or during negotiations of, any merger, sale of company assets, financing, or acquisition of all or a portion of our business to another company.

1.5 Do we use cookies and other tracking technologies?

We may use cookies and other tracking technologies to collect and store your information.

We use google analytics cookies which are used by Google Analytics to monitor traffic levels, search queries and visits to our websites. Google Analytics stores IP addresses on its servers. However, neither Europe Economics nor Google associate IP addresses with any information that can identify the user personally. These cookies enable Google to determine whether visitors return to the site, and to track the pages that they visit during a session. For more information about Google analytic cookies, please see Google's privacy policy.

1.6 How long do we keep your information?

We keep your information for as long as necessary to fulfil the purposes outlined in this privacy notice unless otherwise required by law.

We will only keep your personal information for as long as it is necessary for the purposes set out in this privacy notice, unless a longer retention period is required or permitted by law (such as tax, accounting, or other legal requirements).

When we have no ongoing legitimate business need to process your personal information, we will either delete or anonymise such information, or, if this is not possible (for example, because your personal information has been stored in backup archives), then we will securely store your personal information and isolate it from any further processing until deletion is possible.

1.7 How do we keep your information safe?

We aim to protect your personal information through a system of organisational and technical security measures.

We have implemented appropriate and reasonable technical and organisational security measures designed to protect the security of any personal information we process. However, despite our safeguards and efforts to secure your information, nonelectronic transmission over the Internet or information storage technology can be guaranteed to be 100 per cent secure, so we cannot promise or guarantee that hackers, cybercriminals, or other unauthorised third parties will not be able to defeat our security and improperly collect, access, steal, or modify your information. Although we will do our best to protect your personal information, transmission of personal information to and from our Services is at your own risk. You should only access the Services within a secure environment.

1.8 Do we collect information from minors?

We do not knowingly collect data from or market to children under 18 years of age.

We do not knowingly solicit data from or market to children under 18 years of age. By using the Services, you represent that you are at least 18 or that you are the parent or guardian of such a minor and consent to such minor dependent's use of the Services. If we learn that personal information from users less than 18 years of age has been collected, we will deactivate the account and take reasonable measures to promptly delete such data from our records. If you become aware of any data we may have collected from children under age 18, please contact us at <u>enquiries@europe-economics.com</u>.

1.9 What are your privacy rights?

Where we rely on your consent, you have the right to withdraw your consent at any time.

When we use your personal information you have the right to:

- Ask us for confirmation of what personal information we hold about you, and to request access to a copy of that information. If we are satisfied that you have a right to see this personal information, and we are able to confirm your identity, we will provide you with this personal information.
- Request that we delete the personal information we hold about you, as far as we are legally required to do so.
- Ask that we correct any personal information that we hold about you which you believe to be inaccurate.
- Object to the processing of your personal information where we: (i) process on the basis of the legitimate interests ground; (ii) use the personal information for direct marketing; or (iii) use the personal information for statistical purposes.
- Ask for the provision of your personal information in a machine-readable format to either yourself or a third party, provided that the personal information in question has been provided to us by you, and is being processed by us: (i) in reliance on your consent; or (ii) because it is necessary for the performance of a contract to which you are party; and in either instance, we are processing it using automated means.
- Ask for processing of your personal information to be restricted if there is disagreement about its accuracy or legitimate usage.

If you decide you do not want to withdraw your consent at any our contact details can be found in the section 1.12 below.

However, please note that this will not affect the lawfulness of the processing before its withdrawal nor, when applicable law allows, will it affect the processing of your personal information conducted in reliance on lawful processing grounds other than consent.

Cookies and similar technologies: Most Web browsers are set to accept cookies by default. If you prefer, you can usually choose to set your browser to remove cookies and to reject cookies. If you choose to remove cookies or reject cookies, this could affect certain features or services.

If you have questions or comments about your privacy rights, you may email us at <u>enquiries@europe-economics.com</u>.

1.10 Controls for do-not-track features

Most web browsers and some mobile operating systems and mobile applications include a Do-Not-Track ('DNT') feature or setting you can activate to signal your privacy preference not to have data about your online browsing activities monitored and collected. At this stage no uniform technology standard for recognising and implementing DNT signals has been finalised. As such, we do not currently respond to DNT browser signals or any other mechanism that automatically communicates your choice not to be tracked online. If a standard for online tracking is adopted that we must follow in the future, we will inform you about that practice in a revised version of this privacy notice.

1.11 Do we make updates to this notice?

Yes, we will update this notice as necessary to stay compliant with relevant laws.

We may update this privacy notice from time to time. The updated version will be indicated by an updated 'Revised' date and the updated version will be effective as soon as it is accessible. If we make material changes to this privacy notice, we may notify you either by prominently posting a notice of such changes or by directly sending you a notification. We encourage you to review this privacy notice frequently to be informed of how we are protecting your information.

1.12 How can you contact us about this notice?

If you have questions or comments about this notice, you may email us at <u>enquiries@europe-economics.com</u> or contact us by post at:

- Name: European Economics Research Limited t/a Europe Economics
- Address: 1st Floor 330 High Holborn, London, WCIV 7QH, United Kingdom

1.13 How can you review, update, or delete the data we collect from you?

You have the right to request access to the personal information we collect from you, change that information, or delete it. To request to review, update, or delete your personal information, please visit: Please email <u>enquiries@europe-economics.com</u> with this request.

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